



**RECREATION ADVISORY COMMITTEE
MEETING MINUTES**

May 5, 2025

Council Chambers

Lanark Highlands Municipal Office - 75 George Street, Lanark, Ontario

Members Present: Marina Summers, Council Representative
Sue Breckenridge
Jan Kammersgaard
Roger Young

Members Regrets: Leigh Brown

Staff Present: Chelsea Rath, Manager of Facilities/Community Affairs
Will Forsyth

1. ROLL CALL

2. CALL TO ORDER

Chair Marina Summers called the meeting to order at 5:07p.m.

3. APPROVAL OF MINUTES

Moved by Roger Young

Seconded by Sue Breckenridge

THAT, the Recreation Advisory Committee meeting minutes of March 31st 2025, be adopted as presented.

4. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

No declarations of interest were filed.

5. APPROVAL OF AGENDA

Moved by Sue Breckenridge
Seconded by Jan Kammersgaard

THAT, the agenda be adopted as presented.

6. DELEGATIONS & PRESENTATIONS

There were no delegations or presentations.

7. COMMUNICATIONS

Moved by Jan Kammersgaard
Seconded by Sue Breckenridge

THAT, the communications dated May 5th, 2025 be received as information.

7.1 Youth Centre Update

Babysitters Course
Home Alone Course
New Executive Director - Grace Rand

7.2 Lanark Ball

Member Sue Breckenridge to provide verbal update on upcoming ball season

- Lanark Little League registration has closed
- All registrations have gone through the new website
- Starting after May long weekend

7.3 Lanark Library

PA day May 30th Workshops:
-Minecraft Workshop
-Custom Journal Decorating

7.4 Canada Day Events

Staff to provide Canada Day Events Update

Staff provided a brief update on the Canada Day events planned by the Civitan, Legion, Library, Youth Centre.

8. BUSINESS

8.1 Frosty Fling Volunteers Welcome

Chair Marina Summers to provide a welcome to the new Frosty Fling volunteers.

-intent for 2026 Frosty Fling

Volunteers Robin Black and John Foliot joined the Committee to discuss the 2026 event. It was agreed that they would take over spear heading the event with the assistance of Marina and Township staff.

8.2 Task List

Moved by Sue Breckenridge

Seconded by Roger Young

"***THAT***, The Recreation Advisory Committee accepts the task list dated May 5th, 2025 as information.

8.3 2025 Community Services Fee's & Charges

Passed by By-Law 25-1962.

The Committee was updated on the new fee's and charges By-Law format that was passed by Council. This By-Law includes community services fee's and will be annually updated by the Township Finance Department.

8.4 Recreation Guide

Waiting on guide layout to be sent from Henderson's, should have it in time for the meeting

Item was deferred due to no draft layout to review.

8.5 Updating Term's of Reference

Review Township of Montague Recreation Committee's TOR.

Review current TOR.

Discuss budgeting for updated TOR.

Chair Marina Summers updated the Committee on the direction from Council to review the Committee's Terms of Reference. The Committee agreed to review the Township of Montague's Terms of Reference provided as a guide to update the current Terms. The Committee will discuss at the next meeting.

9. NEW/OTHER BUSINESS

There was no new business.

10. DEFERRED ITEMS

There were no deferred items.

11. ADJOURNMENT

THAT, the meeting adjourn at 5:58 p.m.